

# Application to Claim Travel and Accommodation Expense



Please use black pen and print upper case.  A  B  C  D  
Avoid contact with the edge of the box.

To make a claim, the round trip must be at least 200 km within Australia. For more information on eligibility please refer to the Fact Sheet in your Member Portal or our Member Guide. Alternatively call us on 1300 300 338.

## 1. Your details

Membership number	Mobile	Date of birth (DD/MM/YYYY)
<input type="text"/>	<input type="text"/>	<input type="text"/>
Title	Member first name	Member surname
<input type="text"/>	<input type="text"/>	<input type="text"/>
Title	Patient first name	Patient surname
<input type="text"/>	<input type="text"/>	<input type="text"/>

## 2. Claiming for travel (Capped at 15 cents/km for travel)

Return distance between home and hospital	Type of travel (car/train/bus/plane) for journeys of over 200km	Date travel commenced (DD/MM/YYYY)	Return date (DD/MM/YYYY)
<input type="text"/> km	<input type="text"/>	<input type="text"/>	<input type="text"/>

I have attached a receipt for travel (petrol docketts are not required in the case of car travel).  Yes

## 3. Claiming for accommodation (Capped at \$50 per day)

First date of accommodation (DD/MM/YYYY)	Last date of accommodation (DD/MM/YYYY)
<input type="text"/>	<input type="text"/>
Date of hospital admission (DD/MM/YYYY)	Date of hospital discharge (DD/MM/YYYY)
<input type="text"/>	<input type="text"/>

Name of hotel/motel where you/your carer stayed

I have attached a receipt for my accommodation.  Yes

## 4. Carer details

Was a carer required to support the patient's travel, or provide support before and after hospitalisation?  Yes  No

Carer's name

### 5. Declaration (To be completed by your GP or Medical Specialist)

I confirm that, in my opinion, the journey undertaken is/was necessary to receive hospital treatment because treatment is/was not available locally.

Yes  No

I confirm a carer was required to support the patient.

Yes  No

Signature of GP/Medical Specialist

Date (DD/MM/YYYY)

Title    First name                    Surname

Provider number of GP/Medical Specialist

### 6. Direct credit details (Only complete this section if your details have changed from where your premiums are deducted)

Bank name

Account name

BSB number

Account number

Update membership with these account details for future credit transactions.  Yes  No

### Declaration

I agree to reimburse myOwn for any services claimed where compensations or damages are from another source (eg. Workers Compensation, TAC, or any other third party). I declare that I have incurred the expenses in this claim and that the information provided is true and correct.

I authorise myOwn to contact the provider to obtain any necessary information to either verify or audit this claim.

Signature of member (Electronic signature accepted)

Date

### Return completed form to myOwn

Once the form is completed, please return via email [claims@myown.com.au](mailto:claims@myown.com.au) or post to **myOwn, PO Box 7302, Melbourne VIC 3004**